

# DEMAREST BOARD OF EDUCATION

## AGENDA – REGULAR MEETING

October 15, 2013

7:30 P.M.

### I. OPENING

A. Meeting called to order.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Flag Salute.

D. Roll Call: Galtieri, Geisenheimer, Geller, Molina, Verna, Woods and Holzberg

E. Move to accept the minutes of the:

Regular Meeting – September 17, 2013

*Moved by:*

*Seconded:*

*Action (v):*

F. Review of correspondence.

### II. BOARD PRESIDENT'S REPORT

### III. SUPERINTENDENT'S REPORT

### IV. REVIEW OF AGENDA

A. Board members review the items.

B. Move to open the meeting to public discussion limited to agenda items.

*Moved by:*

*Seconded:*

*Action (v):*

C. Public discussion.

D. Move to close the meeting to public discussion.

*Moved by:*

*Seconded:*

*Action (v):*



V. ACTIONS (Continued)

**B. Instruction – Pupils/Programs (Continued)**

3. Move to approve the 6<sup>th</sup> grade Class Trip to Fairview Lake on March 19, 2014 to March 21, 2014, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

4. Move to approve the 8<sup>th</sup> grade Class Trip to Washington, D.C. on May 20, 2014 to May 22, 2014, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

5. Move to approve Home Instruction for Student ID# 000202044 at a rate of \$33 per hour, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

6. Move to approve Jamie Vinolas, St. Thomas Aquinas College student, to observe classes in County Road and Luther Lee Emerson Schools for a total of twenty (20) hours on Fridays, beginning October 18, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

7. Move to approve Christine Lee, college student, to observe music classes at Luther Lee Emerson Schools for a total of eight (8) hours, beginning October 11, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

**C. Support Services – Staffing**

1. Move to accept the resignation of Mary Portera for the part-time position of Teacher's Aide at Luther Lee Emerson School, effective October 12, 2013, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

2. Move to accept the resignation of Marilyn Stankiewicz for the part-time position of Teacher's Aide at Luther Lee Emerson School, effective October 12, 2013, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

3. Move to approve Resat Cazimoski, Custodian-in-Charge at Demarest Middle School, to receive a Longevity Stipend in the amount of \$1,000 prorated, effective November 1, 2013, for the 2013/2014 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

V. ACTIONS (Continued)

**D. Support Services – Board of Education**

1. Move to accept the 2013 Annual Facilities Checklist and submit it to the Executive County Superintendent, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

2. Move to approve the following resolution for submission of the Comprehensive Maintenance Plan to the Executive County Superintendent, as recommended by the Chief School Administrator.

**WHEREAS**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

**WHEREAS**, the required maintenance activities as listed in the attached document for the various school facilities of Demarest School District are consistent with these requirements, and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**NOW THERFORE, BE IT RESOLVED** that the Demarest Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Demarest School District in compliance with Department of Education requirements.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

3. Move to approve the continued participation in the Middlesex Regional Education Services Commission (MRESC) Cooperative Price Agreement, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

4. Move to adopt the Demarest School District Nursing Plan for the 2013/2014 school year and submit it to the Bergen County Department of Education, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

5. Move to approve the Demarest PTO to use the Demarest Middle School gym on Friday, January 31, 2014 and February 1, 2014 between 3:00 p.m. and 10:00 p.m. for performance of the musical Grease, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

6. Move to approve the Demarest KARE Club to use the Demarest Middle School courtyard and cafeteria on Thursday, October 24, 2013 between 3:00 p.m. and 6:00 p.m. for the Breast Cancer Awareness fundraising carnival, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

V. ACTIONS (Continued)

**D. Support Services – Board of Education (Continued)**

7. Move to approve the Girl Scouts of Northern New Jersey to use the County Road School gym on Wednesday, October 23, 2013 between 4:30 p.m. and 7:30 p.m. for recruiting, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

8. Move to accept the State of New Jersey Department of Education approval of State Project # 1070-050-14-1000, authorizing a waiver for the classroom ceiling height in Rooms 101-109 at Luther Lee Emerson School, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

9. Move to authorize the School Business Administrator/Board Secretary to enter into a contract with F. H. Paschen under Bid # MRESC 13/14-12 and 13/14-13 for State Project # 1070-050-14-1000 in an amount not to exceed \$109,569.67, as approved by the State of New Jersey Department of Education, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

10. Move to participate in the PSE&G Direct Install Program for Government and Non-Public Facilities for energy efficiency upgrades at County Road School (Project # 1428231), Luther Lee Emerson School (Project # 1428229) and Demarest Middle School (Project # 1427787) at an investment cost of \$46,319, with the Demarest Board of Education paying \$9,264 (or \$386 per month for 24 months), with a projected 5-years savings of \$44,895, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

11. Move to approve the attendance of Toby Sorge and Stefanie Zitelli, Demarest Middle School Teachers, at the NCTE (National Council of Teachers of English) Annual Convention held on November 21-24, 2013 in Boston, MA at a cost of \$250 each for registration, with statutory mileage reimbursement for one person, as recommended by the Chief School Administrator:

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

**E. Support Services – Fiscal Management**

1. Move to confirm the September 16<sup>th</sup> – 30<sup>th</sup>, 2013 payroll in the amount of \$333,320.63.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H

2. Move to confirm the October 1<sup>st</sup> – 15<sup>th</sup>, 2013 payroll in the amount of \$345,406.10.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel M V W H



V. ACTIONS (Continued)

F. **Other (Continued)**

2. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, November 19, 2013 at 7:00 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to public at a future date.

*Moved by:*

*Seconded:*

*Action (v):*

VI. REPORTS

VII. PUBLIC DISCUSSION

A. Move to open the meeting to public discussion.

*Moved by:*

*Seconded:*

*Action (v):*

B. Move to close the meeting to public discussion.

*Moved by:*

*Seconded:*

*Action (v):*

VIII EXECUTIVE SESSION (Continuation as needed)

A. Move to reenter the Executive Session to discuss personnel and/or legal matters.

*Moved by:*

*Seconded:*

*Action (v):*

B. Move to close the Executive Session and reenter the public session.

*Moved by:*

*Seconded:*

*Action (v):*

IX. ADJOURNMENT

A. Move to adjourn at \_\_\_\_\_ P.M.

*Moved by:*

*Seconded:*

*Action (v):*





V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

Add Resolutions No. 12 – 14 (Continued)

13. Move to adopt the District and Board Goals for the 2013/2014 school year as follows, as recommended by the Chief School Administrator.

**DISTRICT GOALS:**

- A. Successfully implement Marshall Educator Evaluation Program in accordance with state mandates.
- B. Improve student achievement through creation of school based assessments (Student Growth Objectives -SGOs).
- C. Implement in-house special education program for visually impaired students.
- D. Investigate and recommend to the board an administrative structure for 2014-2015.

**BOARD GOALS:**

- A. Review Facility Ad-hoc report and act on recommendations.
- B. Successfully negotiate a new contract agreement with the DEA, support staff and other administrators.
- C. Continue to build trust and engagement with community outreach initiatives that improve regular community communications.
- D. Achieve NJSBA Board Certification status.

*Moved by:* *Seconded:*  
*Action (RC):*    G    Gei    Gel    M    V    W    H

14. Move to adopt the following resolution:

**WHEREAS**, there exists a need for architectural services related to the potential construction project at Luther Lee Emerson School and

**WHEREAS**, funds are available for this purpose,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Borough of Demarest as follows:

- a) That \_\_\_\_\_ be retained as architectural management advisors for the potential construction project.
- b) This contract is awarded without competitive bidding as a *Professional Service* under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to provide architectural management services.

*Moved by:* *Seconded:*  
*Action (RC):*    G    Gei    Gel    M    V    W    H

